



A.R. ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna university, Chennai)
Vadakuchipalayam, Kappiyampuliyur post, Villupuram-605601, Tamilnadu.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Ref: AREC/IQAC/2022-2023/04

04.04.2023

It is hereby informed to all HoD's that IQAC meeting is planned to conduct on 5th April 2023 at 10 am in IQAC. All the members are advised to attend the meeting positively.

Agenda

- University examination question paper, mapping and feedback.
- Discussion regarding the association valedictory function and performance of students in Co-curricular and Extra curricular activities.
- Discussion regarding College Day, Sports Day and convocation.
- Importance of attending Faculty, Development programmes.
- Discussion regarding Industrial visits, Internships and In-plant training.
- Discussion regarding the examination duties and vacation slot.
- Discussion regarding the outcome of NBA Assessment.
- Discussion regarding the submission various requirements such as Equipment, Consumables, books and record notebooks etc.,
- Discussion regarding the paper publication and Ph.D., registration.

IQAC Co-Ordinator

PRINCIPAL

Copy to

Principal – AREC

IQAC – Members

All HoD's



IQAC COORDINATOR
A.R. ENGINEERING COLLEGE
VADAKUCHIPALAYAM,
KAPPIYAMPULIYUR POST,
VILLUPURAM - 605 601.



22

Dr. R. PANNEERDHASS, M.E., Ph.D.,
PRINCIPAL
A.R. ENGINEERING COLLEGE
VADAKUCHIPALAYAM,
KAPPIYAMPULIYUR POST,
VILLUPURAM-605 601.





A.R.ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna university, Chennai)
Vadakuchipalayam, Kappiyampuliyur post, Villupuram-605601, Tamilnadu.

Minutes of IQAC Meeting (April 2023- June2023)

IQAC Meeting Information			
Objective	To review of the academic performance of the college		
Date	05.04.2023	Location	IQAC
Time	10.00 A.M	Meeting type	Quality Objectives Setting
Called by	IQAC Coordinator	Facilitator	Mr.P.Saravanan
Timekeeper	Mrs.Shankari	Note Taker	Mr.R.Udhayakumar
Submitted by	Mr.S.Ramamoorthy	Approved by	Dr.R.Panneerdhass
Attendees	Dr.R.Panneerdhass	Dr. V.Girija	
	Ms.R.Sandhiya Priya	Mr.D.Manikandan	
	Mr.G.Sathiyaraj	Mr.R.Sathish	
	Ms.K.Saranya	Dr.B.Ezhilavan	
	Ms.V.Maha	Dr.M.Vivekanandhan	
	Mr.P.Saravanan	Mr.K.Manikandan	
	Mr.D.Suresh Kumar	Ms.R.Janani	
	Mr.K.Sakthivel	Mr.K.Rajadurai	
Agenda Items		Presenter	Time Allotted
1	Review of the minutes of the previous meeting	Mr.R.Udhayakumar	5 Minutes
2	Discussion regarding the University examination question paper mapping and feedback	Mr.D.Suresh Kumar	10 Minutes
3	Discussion regarding the internship and in-plant training	Mr.K.Sakthivel	5 Minutes
4	Discussion regarding the association valedictory function and performance of students in Co-curricular and Extra curricular activites	Dr.V.Girija	10 Minutes




Dr.R.PANNEERDHASS, M.E., Ph.D.,
PRINCIPAL
A.R.ENGINEERING COLLEGE
VADAKUCHIPALAYAM,
KAPPIYAMPULIYUR POST,
VILLUPURAM-605 601.




A.R.ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna university, Chennai)
Vadakuchipalayam, Kappiyampuliyur post, Villupuram-605601, Tamilnadu.

5	Discussion regarding College Day, Sports Day and convocation	Mr.P.Saravanan	10 Minutes
6	Importance of attending Faculty, Development Programmes	Mr.S.Ramamoorthy	10 Minutes
7	Discussion regarding the examination duties and vacation slot	Ms.K.Saranya	10 Minutes
8	Discussion regarding the submission various requirements such as Equipment, Consumables, books and record notebooks etc.,	Ms.V.Maha	5 Minutes
9	Discussion regarding the paper publication and Ph.D., registration	Dr.R.Panneerdhass	10 Minutes
Discussion			
1	The minutes of previous meeting was reviewed and found all points stand completed.		
2	In order to improve the quality of internal assessment method, the appropriate method of mapping university questions paper with internal examinations question paper was described. The method for sending feedback to university regarding the grievances in the university question paper was insisted.		
3	Organizing industrial visits and making the students to go for in-plant training during the semester holidays was reviewed.		
4	The status of conducting various association activities was reviewed and found as per the academic schedule of the departments. The student achievements in co-curricular and extra curricular were reviewed and it is found to be satisfactory.		
5	The status of conducting college day and sports day was reviewed and detailed discussions were made.		
6	The importance of attending Faculty Development Programmes on latest subjects was deliberated.		
7	The duties and responsibilities of faculty members in University examinations was discussed. The schedule for summer vacation was informed.		
8	The outcome of NBA Assessment was briefed and all are congratulated by the management for getting NBA accreditation.		
9	The list of equipments, consumables, books, record note books required for academic year 2022 – 2023 were reviewed.		




Dr. R. PANNEERDHASS, M.E., PH.D.,
PRINCIPAL
A.R. ENGINEERING COLLEGE
VADAKUCHIPALAYAM,
KAPPIYAMPULIYUR POST,
VILLUPURAM-605 601.



A.R.ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna university, Chennai)
Vadakuchipalayam, Kappiyampuliyur post, Villupuram-605601, Tamilnadu.

10	The importance of publishing paper in the high impact journal was insited. The faculty members were motivated to register for Ph.D.,		
New Action Items		Responsible	Due Date
1	Conduct of special Coaching Class	HoD's	As per schedule
2	Organizing industrial visits and in-plant training	HoD's	Semester holidays
3	Submission of lecture notes and lab manuals	HoD's and Faculty members	Before the college commences for next semester
4	Getting recoginzed supervisor status and registering for Ph.D., by the faculty members	HoD's	Immediate
Other Notes & Information			
The Management and Principal requested all HoD's to take extra care on the slow learners by special coaching during the study holiday periods.			

IQAC Co- Ordinator

PRINCIPAL

Copy to

1. IQAC File
2. Individual Members



IQAC COORDINATOR
A.R.ENGINEERING COLLEGE
VADAKUCHIPALAYAM,
KAPPIYAMPULIYUR POST,
VILLUPURAM - 605 601.



Dr.R.PANNEERDHASS, M.E., Ph.D.,
PRINCIPAL
A.R.ENGINEERING COLLEGE
VADAKUCHIPALAYAM,
KAPPIYAMPULIYUR POST,
VILLUPURAM-605 601.